

# Business English Phrases connected to Baseball



## to cover all the bases

to do everything to make sure that something is successful

*"I have revised everything for my English test. I have covered all the bases."*



## to touch base with someone

to make brief contact with the team in an email or meeting

*"Thank you all for coming to the meeting, and let's all touch base again tomorrow."*



## a ballpark figure

an approximate value of something

*"The valuation of the business is around \$3 million as a ballpark figure."*



## to be in the right ballpark

to be close to the right amount

*"Your offer is in the right ballpark, but it is still too low for us."*

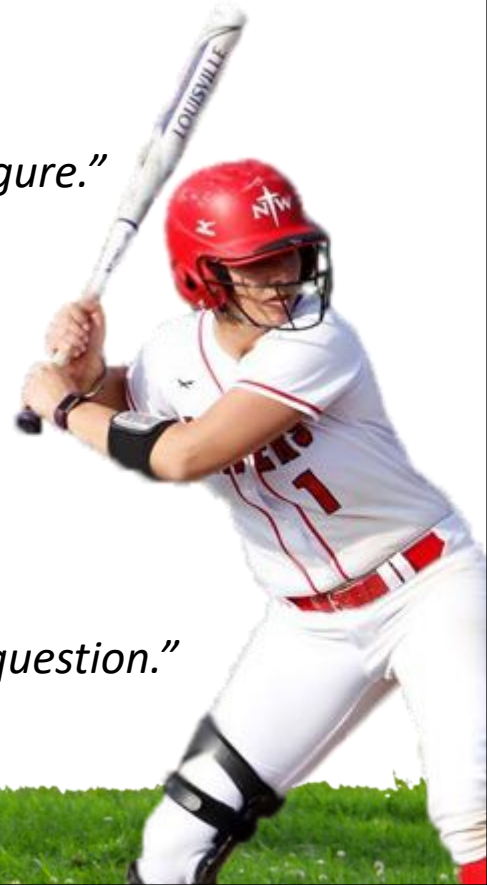


## to throw someone a curveball

to give someone an unexpected problem/question

(great to talk about an interview, negotiation or meeting)

*"The interviewer threw me a real curveball. I couldn't answer the question."*



# Fill in the Gaps with the Phrases from the Previous Page

**You may need to change the verb tenses or forms of the phrase to fit the text:**

Our business really needs some accounting software to manage our ever-growing organisation. We eventually narrowed down our options to two potential vendors, and set up negotiations with both of them.

The first vendor gave an extremely impressive pitch, and offered the software and services for around \$10 000 as a \_\_\_\_\_. The software looked truly excellent. It was easy to use and \_\_\_\_\_ for our quite complex needs. They also claimed to offer excellent service and training for the software. We were pretty much ready to accept the deal, but we decided to meet the second vendor anyway just to see what they had to offer. The second vendor was fairly new on the market, so our expectations for this vendor were not particularly high. However, during the negotiation they \_\_\_\_\_ by offering their software for only \$6000! We couldn't believe that their price was so cheap. As they were fairly new on the market, they wanted to offer discounted services in order to secure their first few clients. We had estimated that their software would cost around \$15 000, so clearly we weren't even \_\_\_\_\_! The team seemed really young and dynamic but highly knowledgeable. Due to the fact that our budget was fairly tight, we decided to go with the second vendor in the end. We have agreed to \_\_\_\_\_ with them again in the coming weeks just to finalise some parts of the deal.

